



**KentBank d.d,**  
modern universal Bank, with focus on the clients' needs, supported by an excellent team and friendly atmosphere, offering to the clients 15 Branches all over Croatia, has a vacancy for:

## HR Generalist (m/f) – Zagreb

### JOB DESCRIPTION

Independent performance of HR tasks such as recruitment, development, evaluation and assessment, as well as performance management, remuneration and rewarding in accordance with the legal frame and internal policies and procedures.

### Your main tasks:

- Responsible for providing HR support to attract, develop, engage and retain top talents (recruitment, development, performance appraisal, retention)
- Supporting talent acquisition process, candidate sourcing, evaluation and assessment
- Building and promoting company culture and values
- Participating in development and implementation of internal HR policies and procedures
- Participating in HR planning and budgeting
- HR administration and Ex-patriates issues

### Your profile:

- University degree in Psychology or Economics background
- Minimum 3 years of full-time experience in HR field and recruitment
- Familiar with current Croatian labor law
- Ability to communicate at all levels (from staff to senior management)
- Proven knowledge of compensations and benefits practices
- Proven ability to deliver results
- MS office, Word, Excel;
- Fluent in English language (written and spoken)
- Skills: interpersonal skills, communication skills, discretion, proactivity, capable to setup priorities, planning and organizing, excellent analytical skills, problem solving, team work

### We are offering:

- Permanent Employment contract;
- Work in a professional and motivated team;
- Stimulative and dynamic environment;
- Possibility for personal development

**We are a group of enthusiastic bankers, with a clear vision of our future development. If you are enthusiastic, openminded, ready to join us we are looking forward to meeting you.**

If you are interested in the announced job vacancy, send your CV no later than 27.2.2021. to [zaposlenje@kentbank.hr](mailto:zaposlenje@kentbank.hr). Only shortlisted candidates will be contacted. By submitting the application, you give your consent to the processing of your personal data for the purpose of conducting this selection procedure by KentBank d.d. More information about the data we collect and process during the selection process, the period of their retention and your rights can be found in the Privacy Statement for job applicants published on our website ([www.kentbank.hr](http://www.kentbank.hr)).